

In Loving Memory of  
*John Harris*  
22nd October 1968 - 28th February 2016

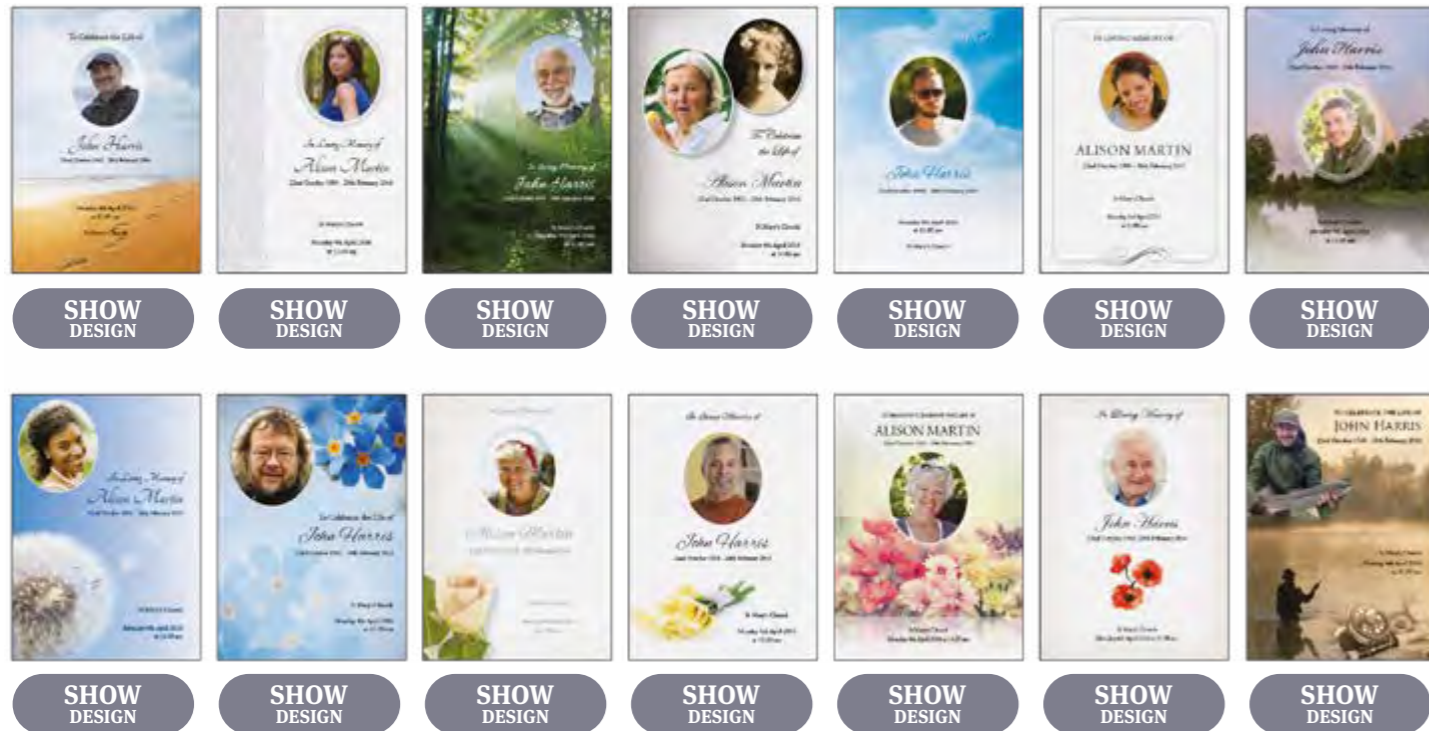


St Mary's Church  
Monday 4th April 2016  
at 11.00 am



# Brochure Contents

## Orders of Service, Bookmarks, Memorial Cards, Attendance Cards and Books of Condolence



## In Memory Seeds

SHOW SEEDS



## In Memory Pins



## Keepsake Cards and Canvas Prints

SHOW PRODUCTS



SHOW Product Pricing

SHOW FAQ's



CONTACT US

All names, dates and images used in this brochure are fictitious and have been used for display purposes only. Pixabay.com has been used to source the people depicted in photos within this brochure, and they have consented to their images being used by agreeing to the terms of service of the site.



# Peaceful Beach

## Order of Service

Want to create an 'In Memory Booklet' instead?

This can contain favourite photos, drawings, poems, heartfelt messages, quotes, favourite songs and anything else you would like to share with family and friends as a treasured keepsake.



### Alternative version

This design also has an alternative version if you would prefer a sunset design.

## Bookmark

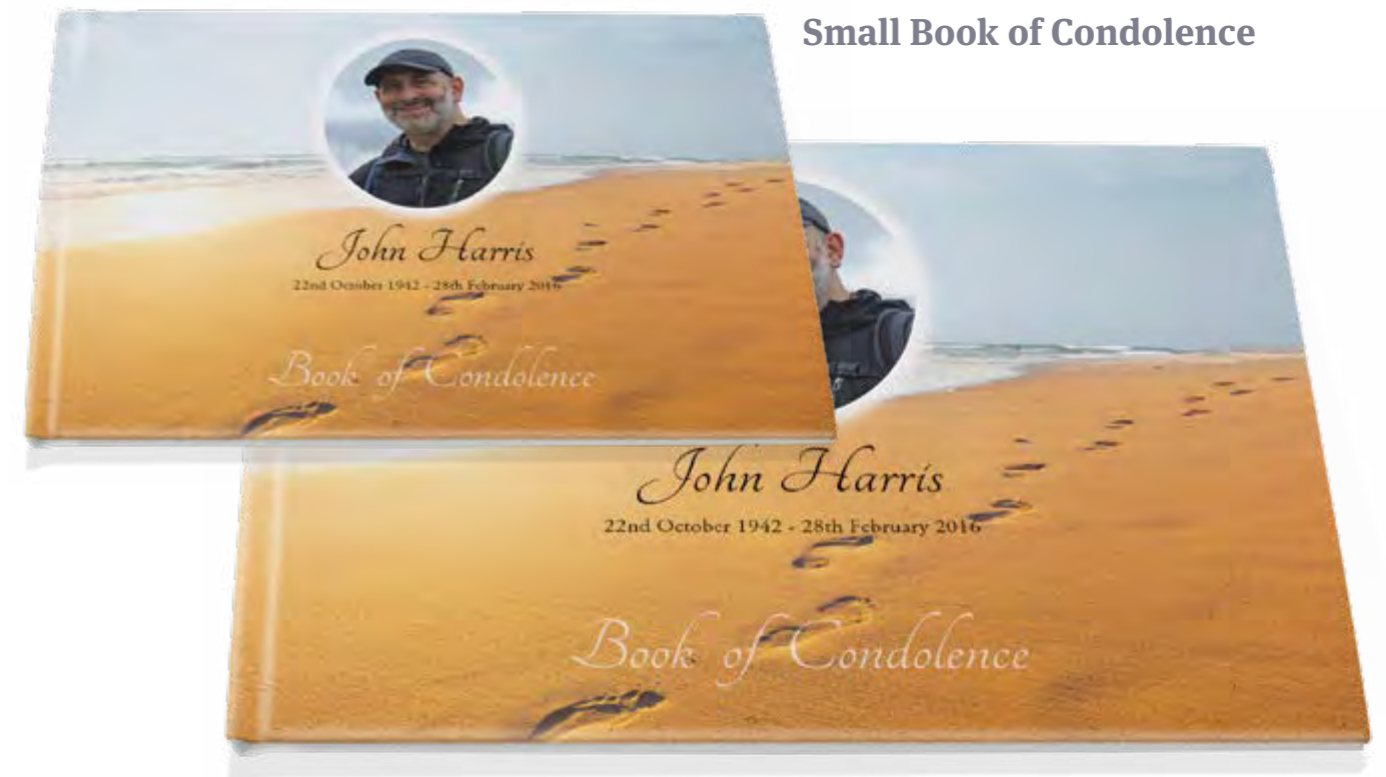


## Memorial Card

## Attendance Card



## Small Book of Condolence



## Large Book of Condolence

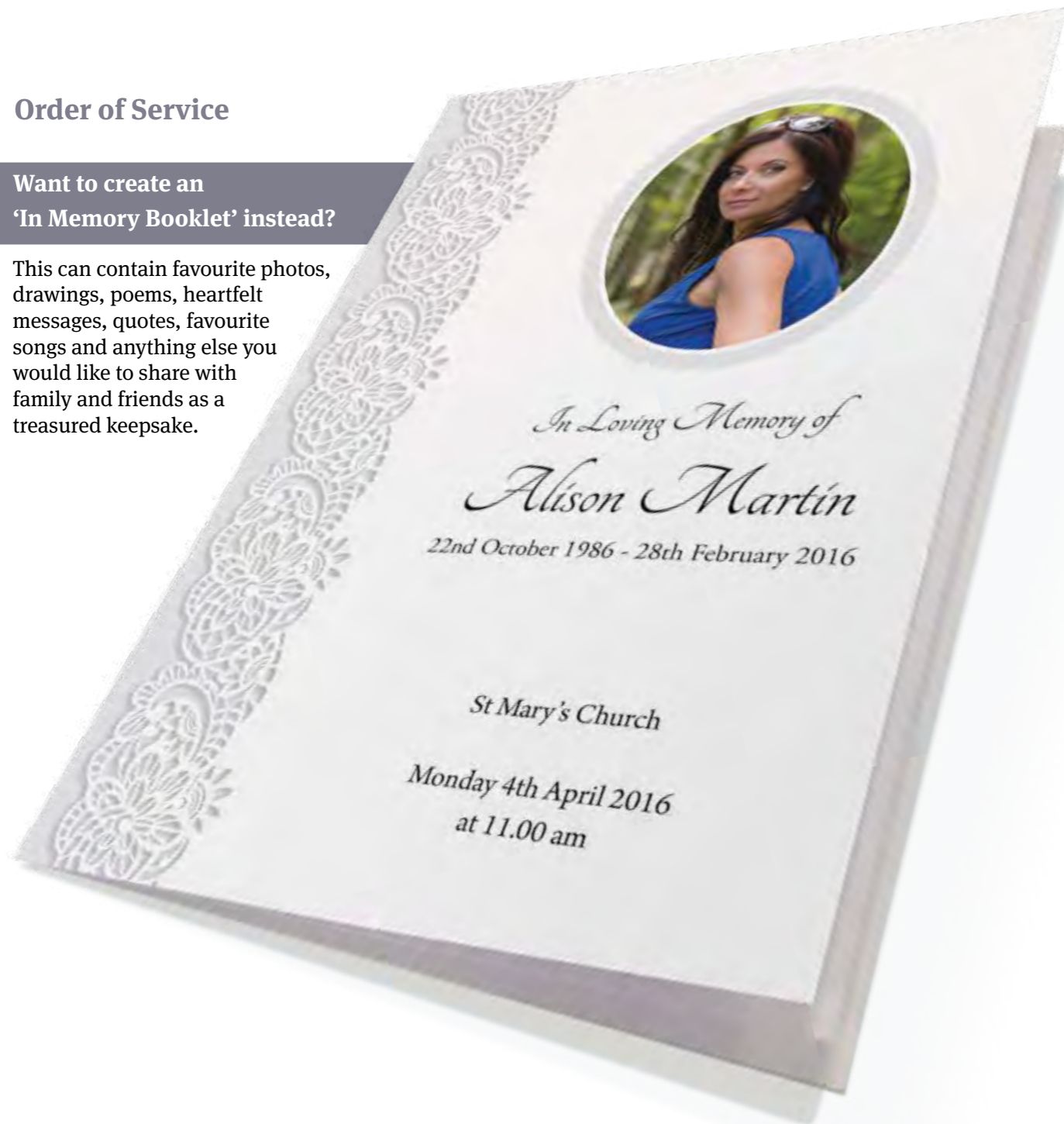


# Flower Craft

## Order of Service

Want to create an 'In Memory Booklet' instead?

This can contain favourite photos, drawings, poems, heartfelt messages, quotes, favourite songs and anything else you would like to share with family and friends as a treasured keepsake.



## Bookmark



## Memorial Card

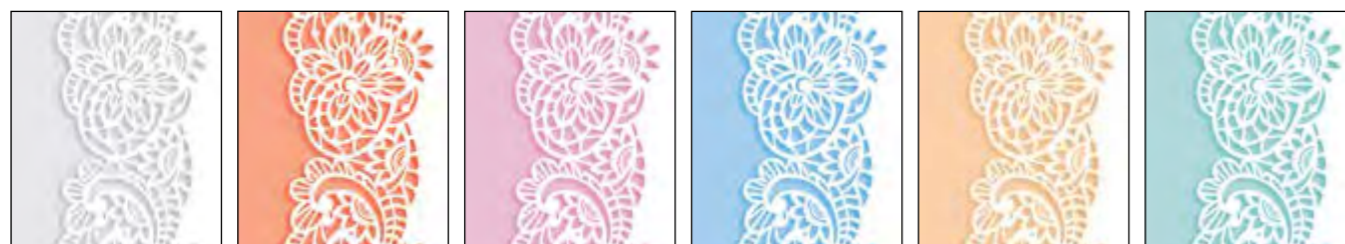
## Attendance Card



## Small Book of Condolence



This design is available in a variety of different colours.



Grey

Red

Pink

Blue

Orange

Teal

## Large Book of Condolence

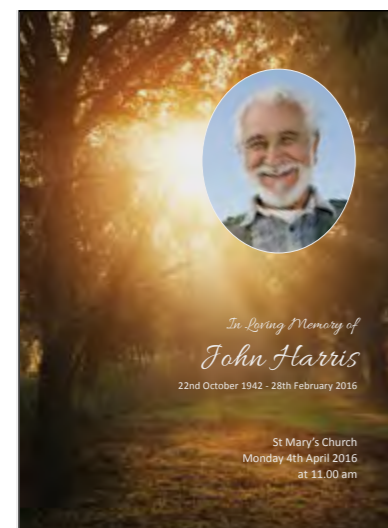
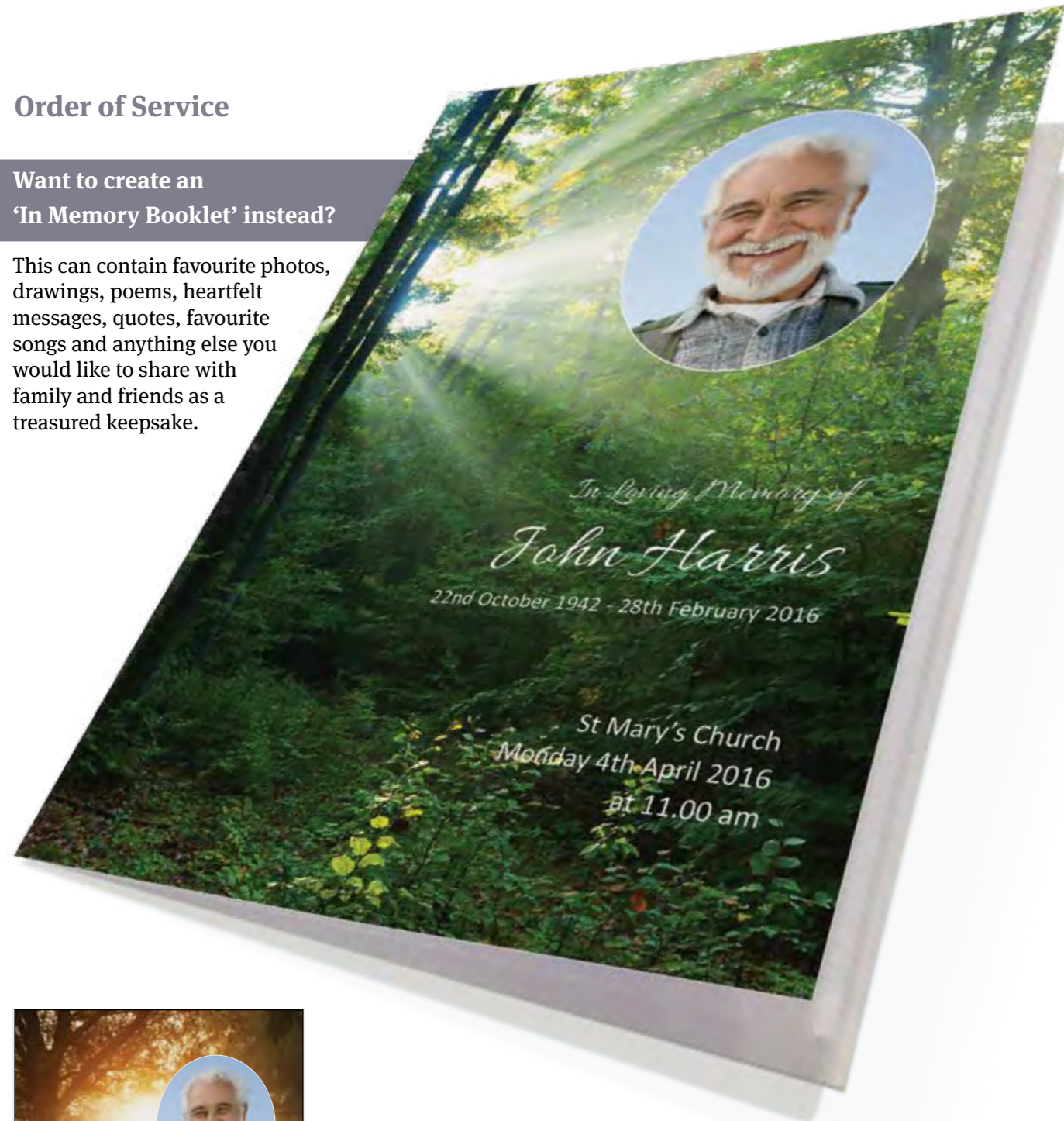


# Woodland Glade

## Order of Service

Want to create an 'In Memory Booklet' instead?

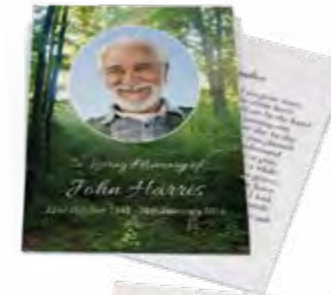
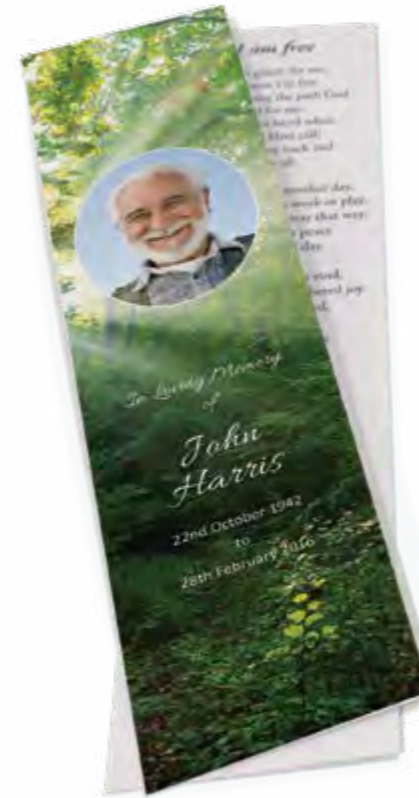
This can contain favourite photos, drawings, poems, heartfelt messages, quotes, favourite songs and anything else you would like to share with family and friends as a treasured keepsake.



### Alternative version

This design also has an alternative version if you prefer autumnal colours.

## Bookmark

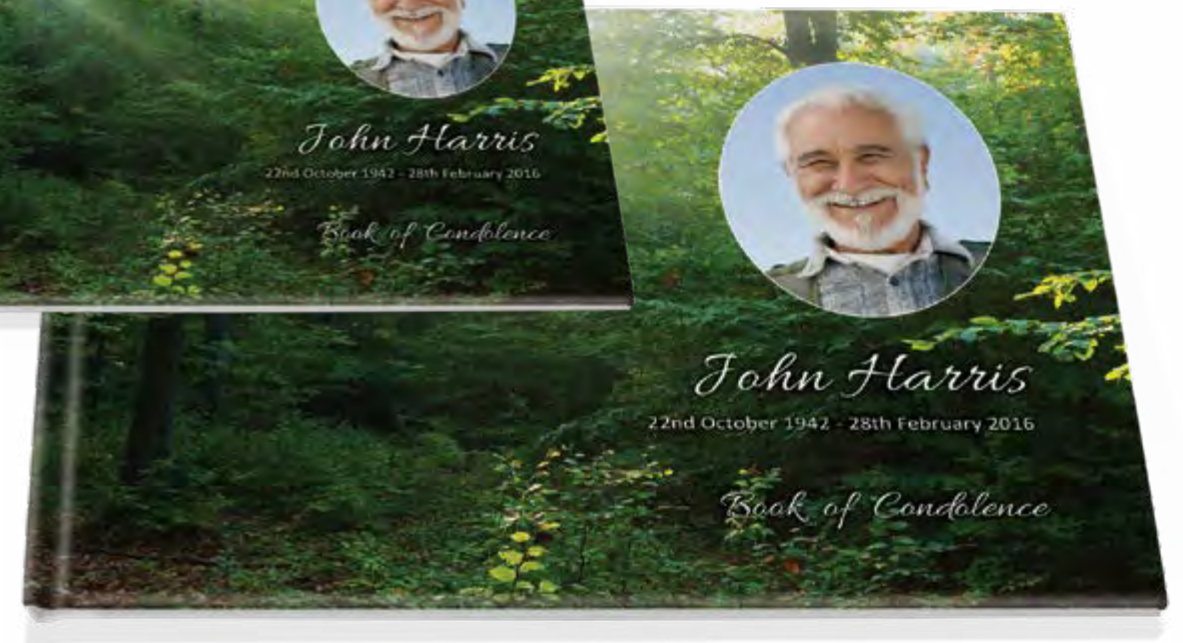
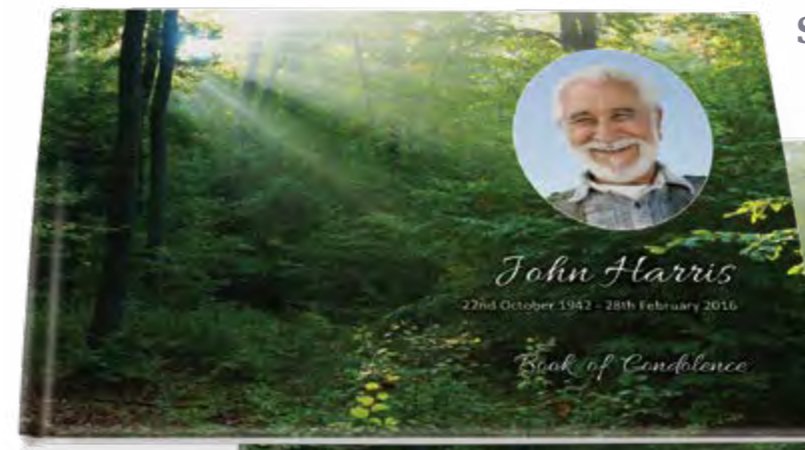


## Memorial Card

## Attendance Card



## Small Book of Condolence



## Large Book of Condolence

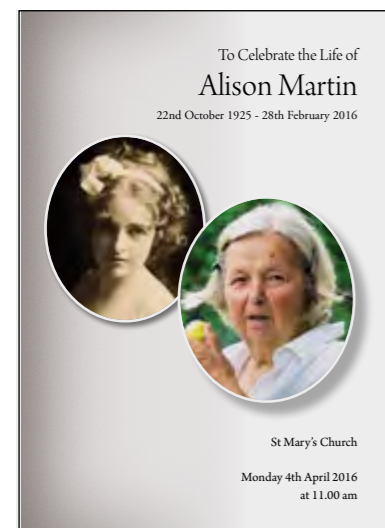
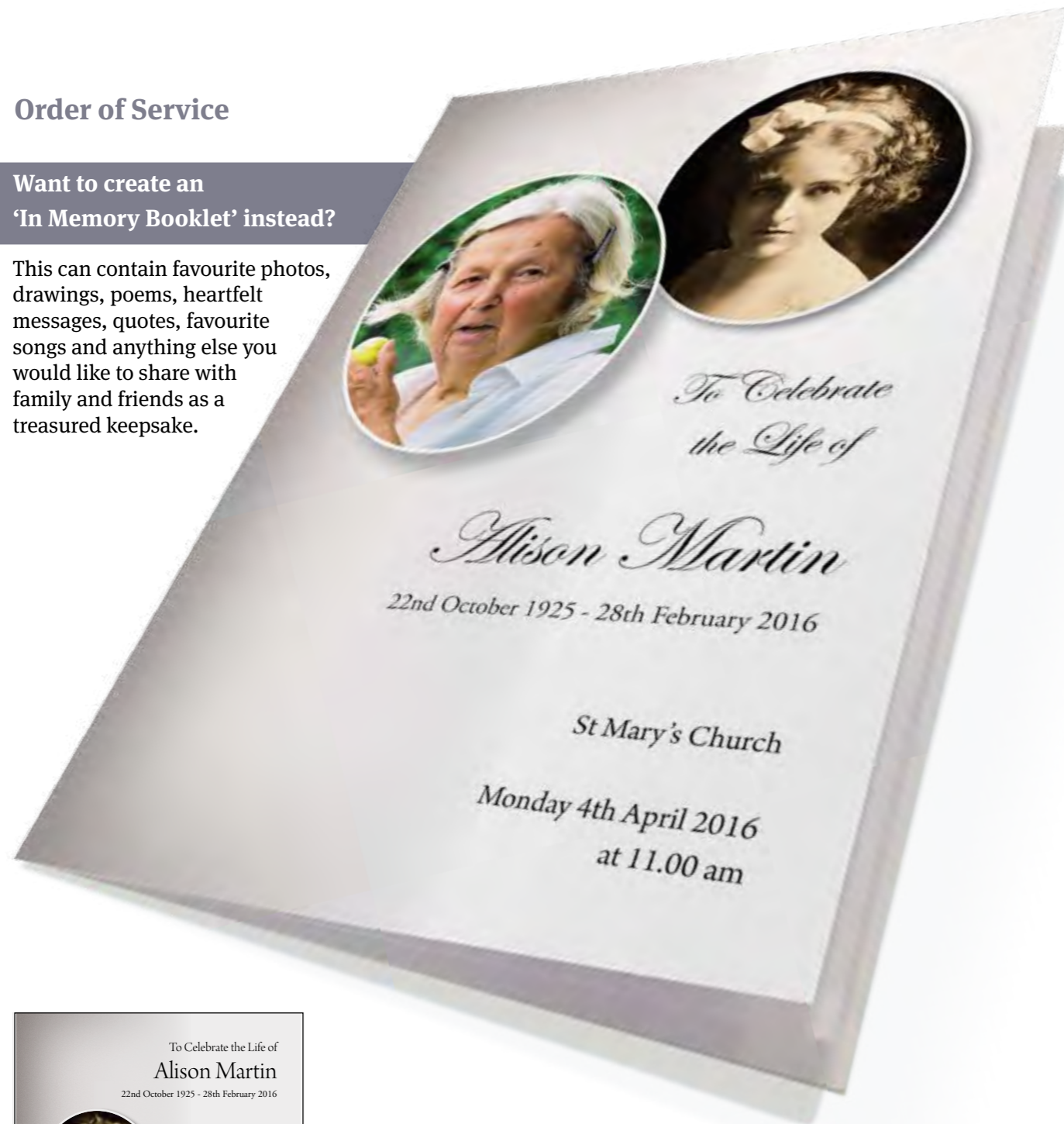


# Young at Heart

## Order of Service

Want to create an 'In Memory Booklet' instead?

This can contain favourite photos, drawings, poems, heartfelt messages, quotes, favourite songs and anything else you would like to share with family and friends as a treasured keepsake.



### Alternative version

This design also has an alternative version if you prefer a slightly different layout and typeface.

## Bookmark



## Memorial Card

## Attendance Card



## Small Book of Condolence



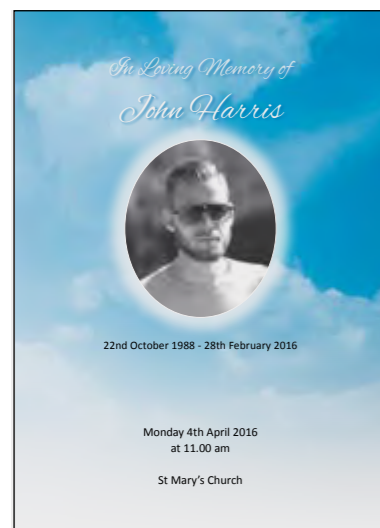
## Large Book of Condolence



## Order of Service

Want to create an 'In Memory Booklet' instead?

This can contain favourite photos, drawings, poems, heartfelt messages, quotes, favourite songs and anything else you would like to share with family and friends as a treasured keepsake.



## Something else in mind?

You can have a different layout if you wish, with the text moved or with the photo in a different place and converted to black and white - we are always flexible.

## Bookmark



## Memorial Card

## Attendance Card



## Small Book of Condolence

## Large Book of Condolence



# Simple Flourish

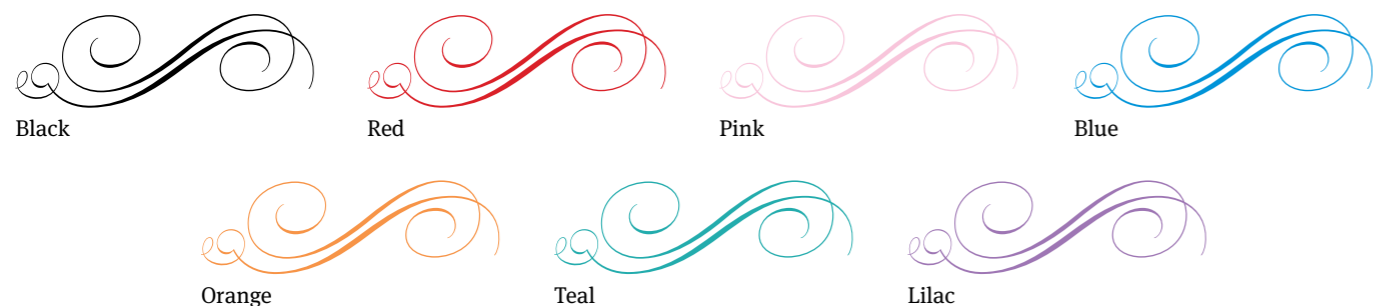
## Order of Service

Want to create an 'In Memory Booklet' instead?

This can contain favourite photos, drawings, poems, heartfelt messages, quotes, favourite songs and anything else you would like to share with family and friends as a treasured keepsake.



The flourish and border are available in a variety of different colours.



## Bookmark



Memorial Card

Attendance Card



Small Book of Condolence



Large Book of Condolence

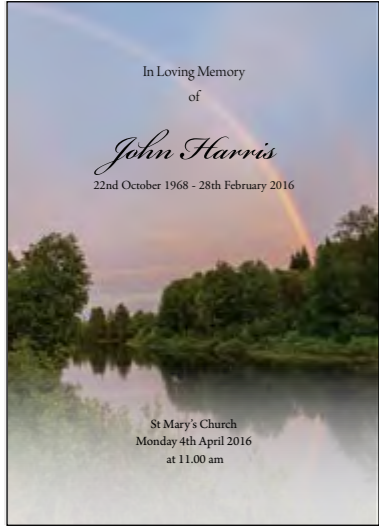


# River Reflection

## Order of Service

Want to create an 'In Memory Booklet' instead?

This can contain favourite photos, drawings, poems, heartfelt messages, quotes, favourite songs and anything else you would like to share with family and friends as a treasured keepsake.



**No photo required?**  
You can have any of our designs with or without photos, the choice is yours.

## Bookmark



## Memorial Card

## Attendance Card



## Small Book of Condolence



## Large Book of Condolence

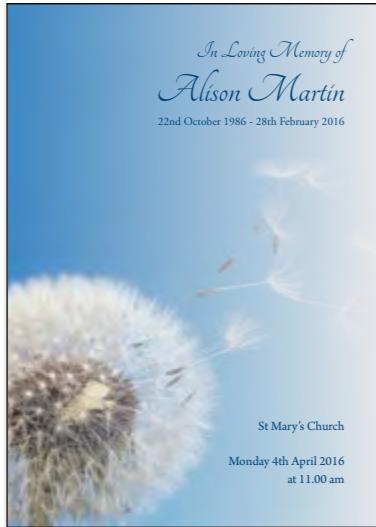
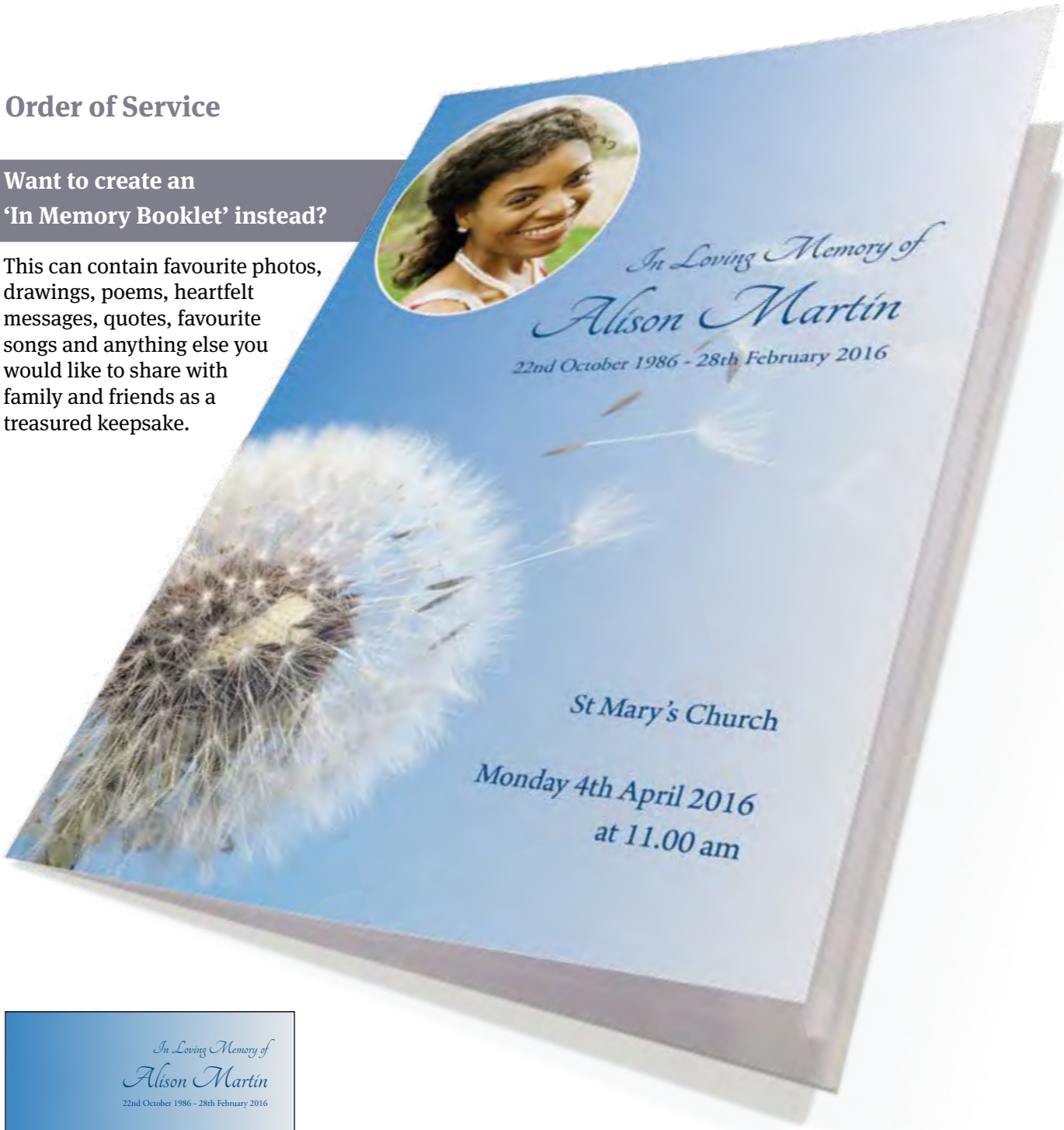


# Dandelion Seeds

## Order of Service

Want to create an 'In Memory Booklet' instead?

This can contain favourite photos, drawings, poems, heartfelt messages, quotes, favourite songs and anything else you would like to share with family and friends as a treasured keepsake.



**No photo required?**  
You can have any of our designs with or without photos, the choice is yours.

## Bookmark



## Memorial Card



## Attendance Card

## Small Book of Condolence



## Large Book of Condolence

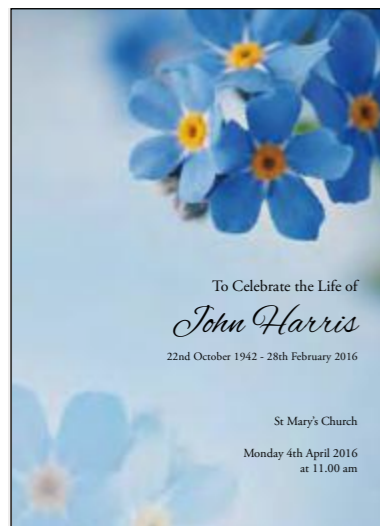


# Gentle Forget-me-nots

## Order of Service

Want to create an 'In Memory Booklet' instead?

This can contain favourite photos, drawings, poems, heartfelt messages, quotes, favourite songs and anything else you would like to share with family and friends as a treasured keepsake.



### No photo required?

You can have any of our designs with or without photos, the choice is yours.

## Bookmark



## Memorial Card

## Attendance Card



## Small Book of Condolence



## Large Book of Condolence



# Tranquil Rose

## Order of Service

Want to create an 'In Memory Booklet' instead?

This can contain favourite photos, drawings, poems, heartfelt messages, quotes, favourite songs and anything else you would like to share with family and friends as a treasured keepsake.



This design is available in a variety of different colours.



Cream      Red      Pink      Yellow      Peach

## Bookmark



## Memorial Card

## Attendance Card



## Small Book of Condolence



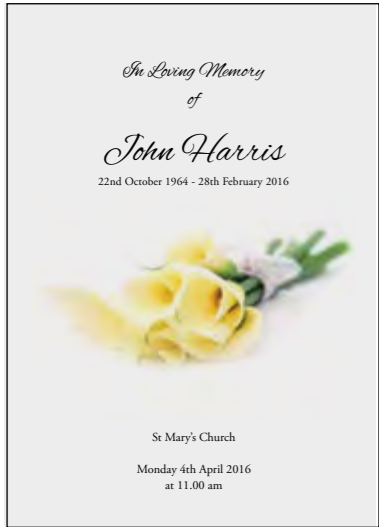
## Large Book of Condolence



## Order of Service

Want to create an 'In Memory Booklet' instead?

This can contain favourite photos, drawings, poems, heartfelt messages, quotes, favourite songs and anything else you would like to share with family and friends as a treasured keepsake.



**No photo required?**  
You can have any of our designs with or without photos, the choice is yours.

## Bookmark



## Memorial Card

## Attendance Card



## Small Book of Condolence



## Large Book of Condolence



# Soft Flowers

## Order of Service

Want to create an 'In Memory Booklet' instead?

This can contain favourite photos, drawings, poems, heartfelt messages, quotes, favourite songs and anything else you would like to share with family and friends as a treasured keepsake.



## Something else in mind?

You can have a different layout if you wish, with the text moved and with the photo in a different place - we are always flexible.

## Bookmark



## Memorial Card

## Attendance Card



## Small Book of Condolence



## Large Book of Condolence

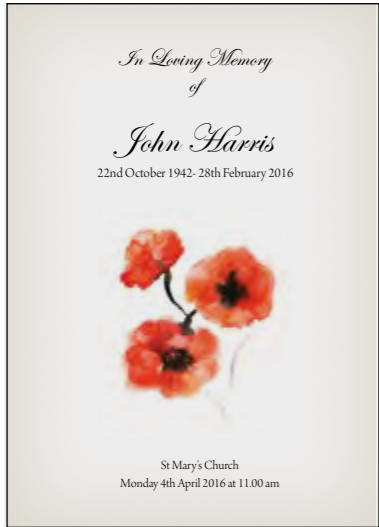


# Classic Poppies

## Order of Service

Want to create an 'In Memory Booklet' instead?

This can contain favourite photos, drawings, poems, heartfelt messages, quotes, favourite songs and anything else you would like to share with family and friends as a treasured keepsake.



**No photo required?**  
You can have any of our designs with or without photos, the choice is yours.

## Bookmark

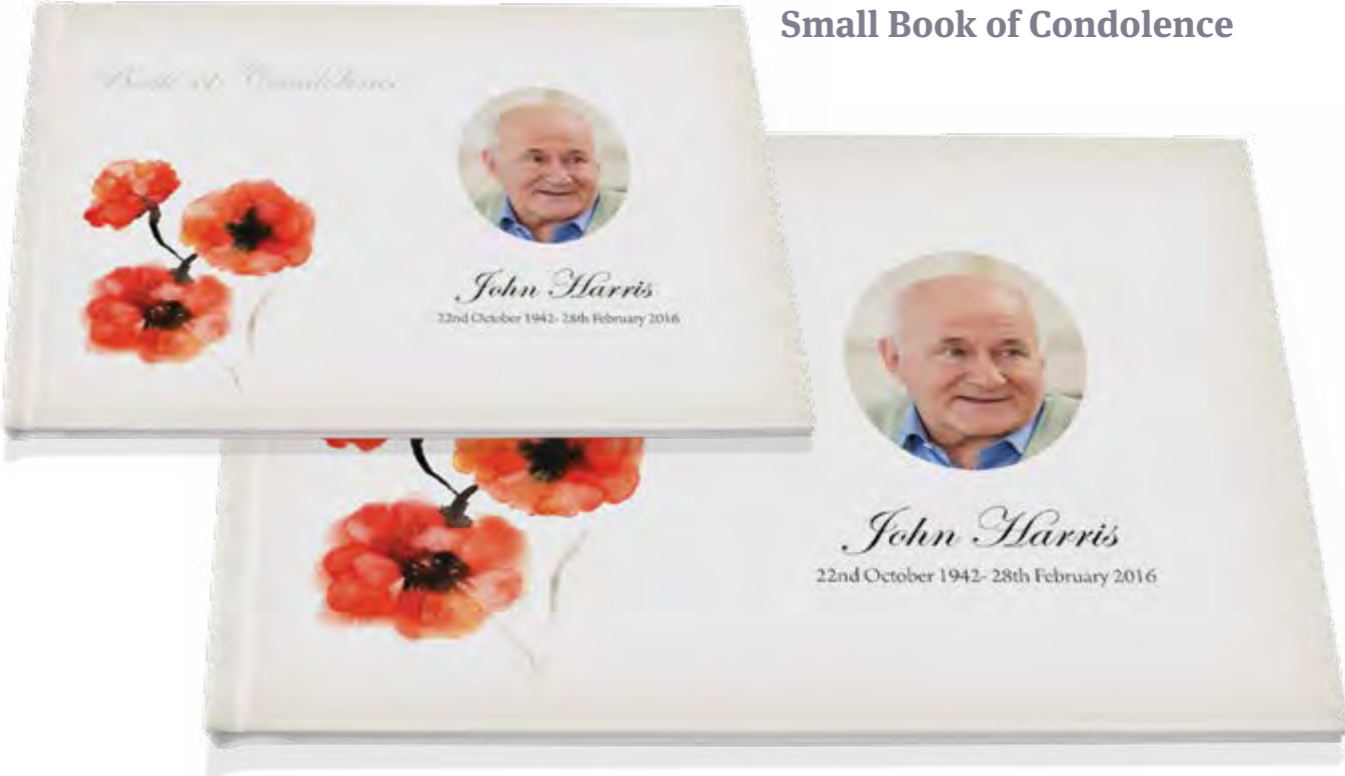


## Memorial Card

## Attendance Card



## Small Book of Condolence



## Large Book of Condolence



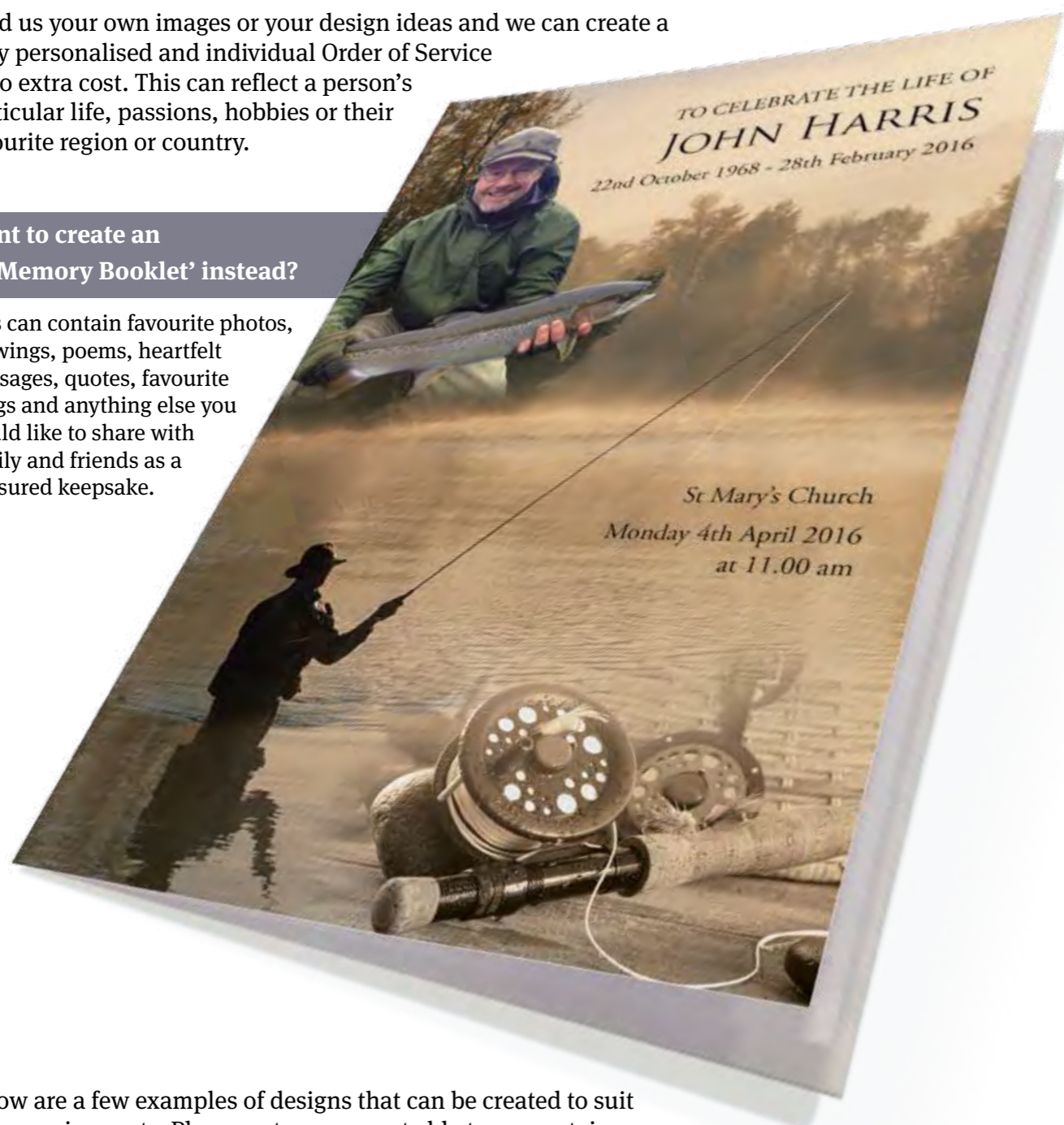
# Something Different

## Truly Personalised Orders of Service

Send us your own images or your design ideas and we can create a truly personalised and individual Order of Service at no extra cost. This can reflect a person's particular life, passions, hobbies or their favourite region or country.

### Want to create an 'In Memory Booklet' instead?

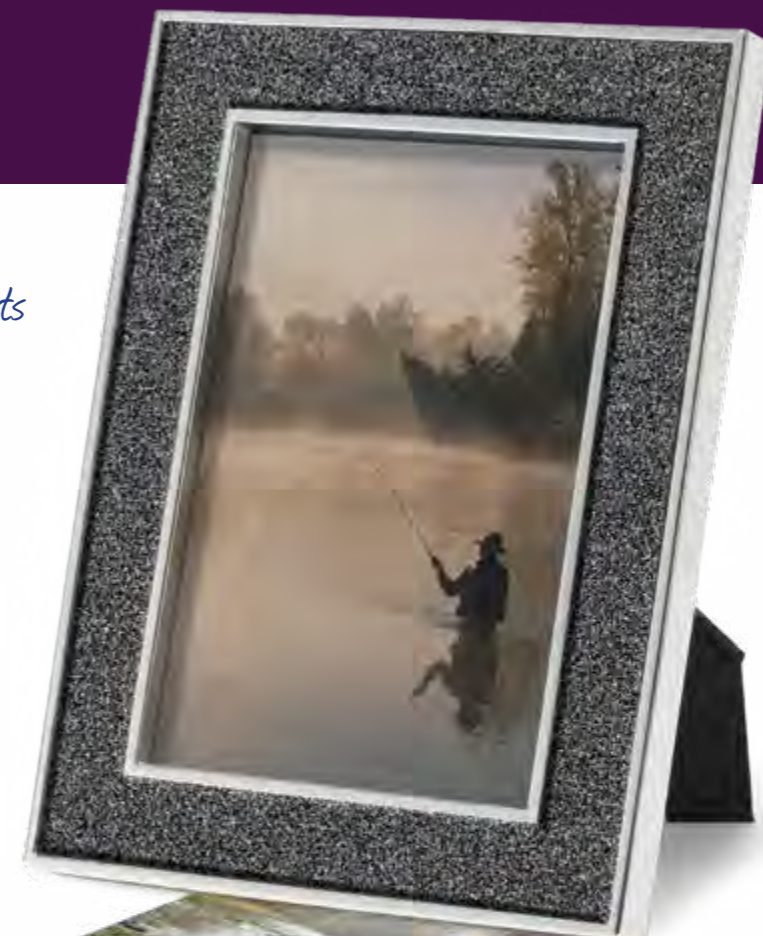
This can contain favourite photos, drawings, poems, heartfelt messages, quotes, favourite songs and anything else you would like to share with family and friends as a treasured keepsake.



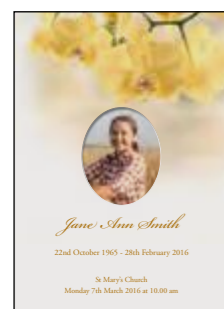
*We would like to create a design that reflects his much loved hobby of fly fishing that he enjoyed most weekends.*

*We have a nice photo of him holding one of his biggest catches, but the background is not very interesting, can you isolate him and the fish, also, we have lovely photo of him on a fishing holiday in Scotland?*

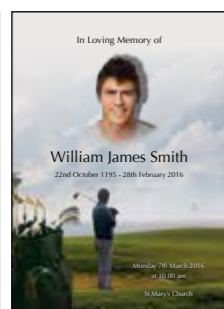
*Perhaps add some fishing tackle?  
Many thanks.*



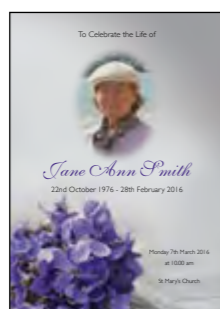
Below are a few examples of designs that can be created to suit your requirements. Please note we are not able to use certain images/themes due to copyright restrictions.



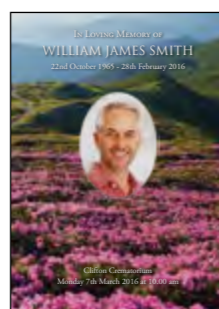
GS0153  
Soft Orchid



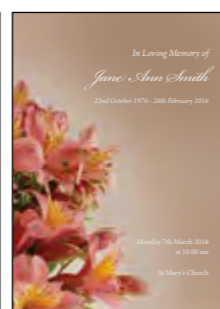
GS0148  
New Golf



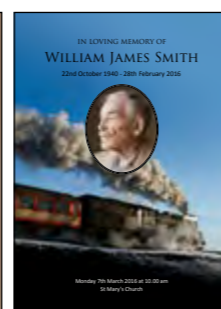
GS0144  
Violets



GS0152  
Mountain Blooms



GS0150  
Alstroemeria Lilies



GS0073 (B Colour)  
Steam Train



# In Memory Pins

An elegant memento, for you, your family, and your friends.

Each pin comes in an individual, elegant drawstring voile pouch, with a minimum order of ten pins.



Silver Heart



Silver Dove



Angel Wings



Silver Ribbon



Red Rose



Eternity Sign



Forget-Me-Not



White Rose



White Butterfly



Treble Clef



Teddy Bear



Cross



Silver Cat



Pink Rose



Sport Boots



Red Robin



Thistle



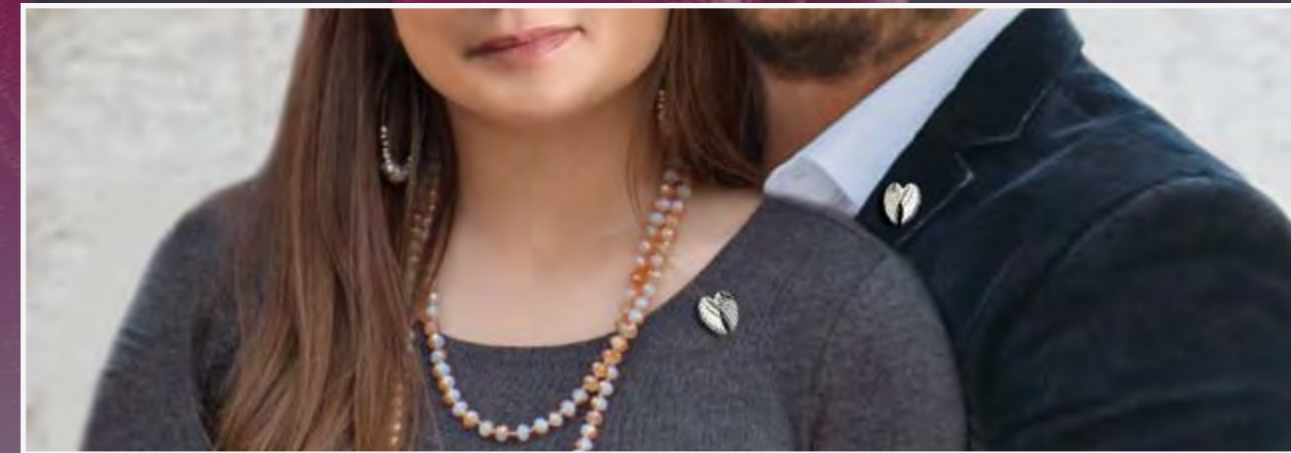
Daffodil



Shamrock



Rainbow Heart



Joining family and friends  
*together*



# In Memory Seeds

A lovely personalised keepsake that family and friends can grow.

A personalised 4 page folded card, presented in a clear cellophane packet that includes the sachet of chosen seeds and a poem of your choice.

## Forget-Me-Not seeds



**Kraft card style**  
with or without a photo



**White card style**  
with or without a photo

## Poppy seeds



**Kraft card style**  
with or without a photo



**White card style**  
with or without a photo

## Sunflower seeds



**Kraft card style**  
with or without a photo



**White card style**  
with or without a photo

## Wildflower seeds



**Kraft card style**  
with or without a photo



**White card style**  
with or without a photo

## Daisy seeds



**Kraft card style**  
with or without a photo



**White card style**  
with or without a photo

## Pansy seeds



**Kraft card style**  
with or without a photo



**White card style**  
with or without a photo



Includes seed sachet sourced from a top quality supplier. The card inserts have personalised elements and are supplied in a clear cellophane packet with a printed verse inside and full planting instructions on the reverse of the card.





# Keepsake Cards and Canvas Prints

## Religious and Non-Religious Keepsake Cards

These little cards fit comfortably inside your purse or wallet. They are folded to make four pages and you can have any text, poem, verse or quote inside and on the reverse. They have a gloss finish, and are supplied with envelopes.



Our Lady



Jesus Saviour



Celtic Cross



Madonna and Child



Racing Car



Pink Lily

## Canvas Prints

For a long-lasting, tasteful keepsake, why not order a canvas print with an image of your choice?

Available in three sizes: Small (12"x16"), Medium (16"x20") and Large (20"x30").

They can be produced in both full colour (from a colour original), black and white, landscape or portrait.





# Frequently Asked Questions

## Is VAT applicable?

VAT is not applicable on Orders of Service, but is on all other products.

## What is included in the price?

All prices include the design, 5 photographs/images, up to 16 pages and next working day delivery following artwork approval.

## Are there additional charges for extra pages?

If the Order of Service exceeds 16 pages, an additional cost will be incurred.

## Approving artwork

Your Funeral Arranger will be required to approve artwork before 2.00pm to receive orders the next working day. Please work with them to ensure goods are received in plenty of time.

## How much are additional photographs?

Any additional photographs/images will be charged at £15.00 per image.

## Where will my order be delivered?

All deliveries will be made to the funeral home branch you have made your arrangements with, unless an alternative address is given prior to dispatch. Please work with your funeral director to ensure delivery can be made at least the working day before the funeral. Last minute changes to delivery could result in additional charges if they are needing to be made early on the day of the funeral or at the weekend.

## Can I make changes to the artwork?

Amendments can be made up until you have approved your designed artwork. If changes are made after this and the Order of Service has been printed, the reprint charge of retail price less 30% will apply. Any amendments made after approval to sundry items, such as bookmarks, books of condolence etc., will be charged at full price.

## Can I order extra copies after the funeral?

If you require extra Orders of Service, the reprint charge of retail price less 30% will apply. The minimum reorder quantity is 10 for Orders of Service. For extra copies of sundry items, the minimum reorder is 20 and these items will be charged at full price.

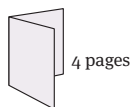
## Is there a cancellation fee?

Should you, for any reason, need to cancel an order once it has been designed, an artwork charge of £40.00 will apply for service sheets and £20.00 for all other stationery. These charges apply per product.



## Orders of Service\*

20	30	40	50*	60	70	80
£91	£108	£115	£126	£136	£146	£155
90	100	125	150	175	200	225
£163	£168	£187	£208	£228	£248	£264
250	275	300	350	400	500**	
£281	£304	£328	£378	£424	£518	



4 pages



8 pages



12 pages



16 pages




### ★ Complimentary Framed Photo

Order 50 or more service sheets and you will receive a toughened glass framed photo containing the image used for the front of the Order of Service.

These prices include up to 5 photos and a maximum of 16 pages. Additional photos/images are charged at £16.00 per extra image.


\*\* If you wish to order more than 500 copies, please contact the Graphic Services Admin Team, who will be happy to give you a price.

## In Memory Pins†

	10	20	30	40	50	60	70	80	90	100	100 +
	£26	£52	£78	£104	£130	£156	£182	£208	£234	£260	£26 per qty of 10
Discounted price*	£21	£42	£63	£84	£105	£126	£147	£168	£189	£210	£21 per qty of 10

\* When ordered with an Order of Service

## In Memory Seeds†

	10	20	30	40	50	60	70	80	90	100	100 +
	£26	£52	£78	£104	£130	£156	£182	£208	£234	£260	£26 per qty of 10
Discounted price*	£21	£42	£63	£84	£105	£126	£147	£168	£189	£210	£21 per qty of 10

\* When ordered with an Order of Service

## Additional Products†

Books of Condolence†	Small (A5)	Large (A4)
	£40	£53
Discounted price if ordered with an order of service	£32	£42

Canvas Prints†	Small (12"x16")	Medium (16"x20")	Large (20"x30")
Single-sided, black & white or colour print	£42	£58	£79

Attendance Cards†	20	30	40	50	60
Single-sided, colour print	£55	£60	£65	£70	£76
	70	80	90	100	100+
	£81	£86	£91	£97	£8.40 per 10

Keepsake Cards†	£2.60 each
4 printed pages, colour print (with envelopes), laminated	Minimum order 20 copies, thereafter in multiples of 5

Bookmarks†	£2.60 each
2 sided, colour print, laminated	Minimum order 15 copies, thereafter in multiples of 5

Memorial Cards†	£2.60 each
2 sided, colour print, laminated	Minimum order 15 copies, thereafter in multiples of 5

† VAT is applicable on Additional Products and In Memory Pins and In Memory Seeds, and has been included in the prices shown.

Please see overleaf for important Product Information and full Terms and Conditions.



## Service Stationery Product Information and Terms and Conditions

### Product Information

#### **VAT is not applicable on Orders of Service.**

If the Order of Service goes over 16 pages, please contact Graphic Services who will advise you of the additional cost (final quantity must be known).

#### **VAT is applicable on all additional products and In Memory Seeds and In Memory Pins, and has been included in the prices shown.**

Keepsake Cards are supplied with envelopes. If a bespoke size is requested, this will incur an extra charge, and envelopes will not be supplied.

Books of Condolence, Attendance Cards, Bookmarks and Memorial Cards with an Order of Service must match the chosen design. If different, this will incur an extra charge. This does not apply to In Memory Pins, Keepsake Cards or Canvas Prints.

### Terms and Conditions

All prices include design, up to 16 pages and delivery next working day, the day after sign off.

**Please note:** The delivery service may not be available to all branches.

Please contact Graphic Services for details.

Service sheets are ONLY available in the quantities shown on the price list.

If you are unable to make the pre 2.00 pm sign off, please let us know as soon as possible. We must make you aware that this delivery may then be sent out on the next working day.

Any additional photographs/images supplied by the family will be charged at £16.00 per additional image.

All deliveries will be made to the branch unless an alternative address is given before dispatch.

**Please note:** our courier has 30 minutes leeway for all timed deliveries.

Should you require a pre 10.30am delivery on the day of the funeral, the charge will be an additional £15.00. This charge is subject to change to reflect any price increases implemented by our courier.

**Please note:** pre 10.30am consignments may be delivered from 8.00am and the delivery service may not be available to all branches. Please contact Graphic Services for details.

We can offer a Saturday delivery to some areas. If required, please call for a price, as the cost starts from £40.00 depending on the area.

Amendments may be made up until sign off. If changes are made after sign off and the Order of Service has been printed, the reprint charge of retail price minus 25% will apply. Any amendments made after sign off to sundry items such as bookmarks, books of condolence etc, will be charged at full price.

If a family requires extra copies of Orders of Service after the funeral, the minimum re-order quantity is 10 copies.

We offer a 25% discount off the retail price for reprints of the service sheet. (Reprint means identical copies of a previously printed product, printed and dispatched in addition to the original order).

**Please note:** this discount only applies to service sheet reprints, other products will be charged at full price.

If a family requires extra copies of sundry items, the minimum re-order is 15 copies for bookmarks, memorial cards and 20 copies for keepsake cards. All sundry items will be charged at full price.

Should you, for any reason, need to cancel an order once it has been designed, the charge will be £40.00 for service sheets and £20.00 for other stationery. These charges apply per product.